

# REGISTRATION & PARENT HANDBOOK



## **BOYS & GIRLS CLUB OF CAMARILLO**

805-482-8113  
1500 Temple Ave  
Camarillo, CA 93010  
[www.bgccam.org](http://www.bgccam.org)

The mission of the Boys & Girls Club of Camarillo is to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens.

### **Hours of Operation**

**School Year: September - June**

Monday-Friday, 1:30 PM to 6:30 PM

**Summer: June - August**

Monday-Friday, 7:30AM to 6:30 PM

Day Camp: 7:30 AM to 1:30 PM; Drop-In Activities 1:30 PM to 6:30 PM

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## CLUB POLICIES

### ANTI-DISCRIMINATION POLICY

It is the policy of the Boys and Girls Club that no person be excluded from participating on the grounds of race, creed, gender, religion, disability, national origin, sexual orientation, or income.

### ANTI-BIAS ENVIRONMENT

The Boys and Girls Club is dedicated to providing an anti-bias environment for children and adults. An anti-bias environment is one that encourages an active approach to challenging prejudice, stereotyping, and bias. An anti-bias attitude values and celebrates diversity among different genders, races, lifestyles, physical abilities, religions, and cultures.

### SPECIAL NEEDS

The Boys and Girls Club strives to include all children, including those with special needs. We encourage parents of children with special needs to communicate with staff about a child's needs. We will make every reasonable effort to have our staff trained to work more effectively with each child, and will attempt all reasonable solutions before denying or terminating the membership of any child with special needs. We are committed to serving all children.

### OPEN DOOR/SAFE PASSAGE POLICY

The Boys and Girls Club is dedicated to providing a safe, welcoming environment for members, however, because we are not a custodial care agency, we do not have the right or responsibility to keep a child at the Club and do not assume responsibility for members when they leave the Club. Children will be strongly encouraged to stay inside the program areas where there is supervision, but it is the responsibility of the parent to instruct the child as to whether or not they are allowed to leave. We request parents provide written permission for their child to check themselves out of the Club.

### HOMEWORK POLICY

The Club has an allotted time to provide children the opportunity to do their homework before they go home for the evening. If you would rather have your child read or draw during quiet time instead of doing homework, please let the site director know with verbal or written communication.

## FEES AND PAYMENTS

### FEES

Our annual membership fee is \$100. Summer day camp is \$15 per day and lunch is not provided. During summer, after 1:30pm, members can attend at no charge. Memberships are good from September 1 through August 31 and need to be renewed each year.

### PAYMENT PROCEDURES

Program fees are billed as a one-time payment. Spring/winter break camps and other non-school days the Club is open require advanced registration, with fees due upon signing up. Payment plans are available to qualifying members. Payments may be made by cash, check, Visa, or Master Card. Please make checks payable to "Boys and Girls Club of Camarillo". Please note

that once bills have been issued, you are required to pay regardless of attendance.

#### LATE PICK-UP

The Boys and Girls Club of Camarillo closes at 6:30pm, Monday – Thursday, and 6:00 pm on Friday. Pick-up after closing time incurs a late fee of \$1 per child per minute, which will be charged to your account. Continual lateness will result in dismissal from the program.

#### NSF CHECK FEE

A \$35 charge will be assessed if a check is returned.

#### REFUND

Membership refunds are based on a case by case situation. Program tuition fees will be refunded with approval from the site director. All deposits are non-refundable due to the fact that we base our staffing on these deposits. When requesting a refund, a drop/change form must be filled out, then approved by the Site Director.

### REGISTRATION

#### REGISTRATION AND ENROLLMENT PROCEDURES

The Boys and Girls Club has limited spaces available during the school year, vacation breaks, and summer day camp. All registration will be on a first-come, first-serve basis. The Boys and Girls Club membership application must be completed and signed prior to your child's first day in the program. All membership expires August 31<sup>st</sup> and must be renewed EVERY SEPTEMBER.

All information received is kept confidential. Member's records need to be updated on a regular basis. Contact the site director to make changes to your child's file.

#### WHEN YOUR INFORMATION CHANGES

Please notify the Club in writing, by email, or in person, if any of the following changes occur:

- change in phone number, home address, work place, school, or emergency contact
- changes in individuals authorized to pick up the child
- changes in allergies or major health status

### OVERVIEW OF PROGRAMS

#### CENTER CLOSURES/HOLIDAYS

The Club will be closed during the following holidays:

-New Year's Day	-MLK Day	-Washington's Birthday
-Memorial Day	-Independence Day	-Labor Day
-Thanksgiving Day	-Day after Thanksgiving	-Christmas Eve
-Christmas Day	-New Year's Eve	

#### CHILDCARE PROGRAMS OFFERED

- After school care
- Winter and Spring break programs
- Summer day camp programs

## GRADES SERVED

Kindergarten through High School

## SUMMER FIELD TRIPS

Limited space is available for each field trip and payment is due at the time of registration. Field trip fees do not include the \$15 day camp fee. Trips are subject to cancellation. If you have paid for a trip that is canceled, you will be refunded your payment. If your child is unable to make the trip, your payment will not be refunded. Please be sure to send your child with a sack lunch or money to purchase a lunch when available. The Boys & Girls Club sells lunches for \$4.00.

## WHAT TO BRING

During the school year, we encourage families to send only materials required for school with their children. When possible, please mark your child's belongings. Your child will enjoy the program best if they are dressed for the weather. Appropriate clothing may include shorts or long pants, close-toed shoes, and a jacket or sweater.

## TOYS AND VALUABLES

The Boys and Girls Club strongly urges members to leave toys, electronics, and valuables at home. Our facility and staff will not be responsible for items that become lost, stolen, or broken. Toy guns and weapons are never permitted at the facility.

## LOST AND FOUND

Please label everything that can be marked with your child's name and phone number. We cannot be held responsible for lost items. At the end of each day, all unclaimed school projects will be discarded and all articles of clothing, bags, toys, books, etc. will be placed in the Lost and Found. Due to storage space restrictions, at the end of each month, unclaimed articles will be given to charity.

## INCLEMENT WEATHER

If schools dismiss early due to inclement weather, the Club will open if staff can arrive safely and will remain open until all children are picked up by their parents or guardians. If staff cannot arrive safely, the Club will remain closed. Please arrange to pick your child up as early as possible on these days so that you, your children, and our staff can get home safely. Please call if you are concerned about closures, delayed openings, or early closings.

## EMERGENCY EVACUATION/FIRE/EARTHQUAKE

In the event of a fire, earthquake, or other emergency situation, the Club has developed an emergency preparedness plan that will allow us to respond to major emergencies. We would like your assistance in this emergency response by making sure we have the most up-to-date and accurate contact information for parents, guardians, and emergency contacts.

## GRIEVANCE PROCEDURES

Our staff members make every effort to work with parents to solve any problems that may arise. If you have concerns or questions about the care your child is receiving, or an incident that has taken place, please share these concerns with the site director.

While we understand that parents are under an enormous amount of stress in their daily lives, we ask that any concerns be addressed in a calm, quiet manner. Under no circumstances will the staff accept or tolerate any type of abuse or harassment. Please limit your discussions to conversation level and do not use inappropriate language, gestures, or intimidation. Remember that your child and other children may witness your conversation. You may wish to ask for a conference away from the children or at a time when there will be no children present.

### PROGRAM ORIENTATION

All new families are encouraged to attend group orientations and tours, which are held quarterly. For dates and times of next orientation, please call or visit [www.bgccam.org](http://www.bgccam.org)

### SCHOOL TRANSPORTATION

The following types of transportation will be available to the following schools:

#### 1) PVSD Bus

- Dos Caminos
- Tierra Linda
- La Mariposa
- Camarillo Heights

#### 2) Camarillo Area Transit (CAT) Bus

- El Descanso
- CAPE
- Las Posas
- Monte Vista
- Rancho Rosal
- Las Colinas
- Dos Caminos

#### 3) Walking transportation (K-3rd graders) at 2:00pm

- University Preparation School (UPS)
- Los Primeros

### ATTENDANCE

#### MANDATORY CHECK-IN AND CHECK-OUT POLICY

The Club requires that the parent, guardian, or a representative authorized by the parent or guardian sign the child out when leaving the facility using a full and legal signature. The authorized representative must be approved by the parent or guardian in writing. The Club will not release a child to a person under the influence of drugs or alcohol.

#### CHECK-IN PROCEDURES

1. Children will arrive at the club via walking or bus transportation
2. Children will then swipe their club card to check in at the front lobby

#### CHECK-OUT PROCEDURES

1. Announce your arrival and name of your child.
2. Staff will locate child(ren) if they do not respond in a timely matter.

3. Parents will sign child out on the sign out sheet while staff members call for the child(ren).
4. Check for any family announcements about the program.

### DISCIPLINE POLICY

Our behavior policies aim to guide our members into positive behaviors not only at the club but throughout their lives, we appreciate your support as we work together to keep our club positive for all members and continue to make the Boys & Girls Club of Camarillo where GREAT FUTURES START!

**Level 1: Verbal warnings administered by any Boys & Girls Club Staff or Volunteer:**

Chewing gum or flower seeds Eating in a non-designated area  
Misusing BGC Equipment/Supplies Inappropriate dress  
Being disruptive or distracting during programming

**Level 2: Time out, writing “corrective behavior” sentences, possible parental contact:**

Repeat of any level 1 behavior after warning has been issued  
Disrespect towards any staff or volunteer Spitting  
Inappropriate or disrespectful language Horseplay/roughhousing  
Being in an unsupervised area, or hiding Running  
Unauthorized cell phone usage Creating or spreading gossip  
Going through other member’s property Consistent dishonesty  
Leaving the club without permission Physical Aggression  
Playing in the restroom or other unsupervised areas  
Gambling/Unauthorized selling of items

**Level 3: Automatic parental notification and possible suspension (1-3 days, administered by VP or CEO).**

Inappropriate touching Racially derogatory language  
Graffiti/Vandalism Bullying  
Fighting Stealing/Theft  
Weapons Alcohol, drugs, or tobacco  
Sexual Harassment

Please be aware that we are enforcing these policies in order to provide a positive place for all children; however the age of the child will be considered when administering corrective behaviors. If your child is having problems, we would appreciate your assistance in helping to correct the problem. Children with recurrent problems can be removed from our program. **Any of these discipline steps can be advanced at the discretion of the VP of Programs.**

\* Suspension days are defined as normal operational days of the Club, in which the member is not present for the entire day of service.

### DISCIPLINE TECHNIQUES

The staff will use positive techniques, guidance, positive reinforcement, and encouragement.

Techniques of competition, comparison, and criticism will be avoided. In addition, consistent and clear rules for the center are explained to the children. Staff will work with families to establish open communication and to problem solve. The site director is available for family conferences. Follow-up at home may be necessary to help children change their behavior. Families will be notified immediately if a child is in danger of hurting himself/herself, others, or the environment.

TEACH--Guidance Discipline Philosophy is based on the following beliefs:

1. Discipline is more about teaching, learning, and problem solving than punishment.
2. Every member deserves the effort it may take to keep him or her in the club.
3. All kids can learn to behave appropriately with the help of role models-staff and parents.
4. The best discipline is self-discipline. We encourage, practice, teach, and role model this.
5. Everyone has responsibility for solving problems in the club.

At the Boys and Girls Club of Camarillo we realize that an effective discipline policy focuses on responsibility, teaching, and holding members accountable for their behavior. In clubs where all members feel accepted, valued, recognized, and rewarded, good behavior is the norm.

#### COMPONENTS FOR SUCCESS

1. Members are taught to problem solve, learn to guide themselves, and take responsibility for their actions.
2. Appropriate member behavior is the main focus of the club. Good behavior is recognized and reinforced.
3. Discipline is handled by staff and supported by parents. Parental involvement and support are important to success.

#### TEACH GUIDANCE PROCEDURES

Club rules are for the benefit of ALL MEMBERS. When rules are broken, the following procedure is used:

##### PHASE ONE-TEACH AND CHOICE

Staff will inform the member of the incorrect behavior and will encourage and problem-solve with the member to find new ways to correct the behavior. The staff will work with and teach the member a new skill or alternative way of behaving, including modeling the skill allowing the member to practice their new skills.

##### PHASE TWO-TEACH AND CONSEQUENCE

If the misbehavior persists, phase one will be repeated plus a consequence will be used at the discretion of a trained staff member (i.e. logical consequence, club service, loss of participation in an activity or area, parental check-in).

##### PHASE THREE-TEACH CALL & CONTRACT

If the member continues to misbehave after phase two, a call will be made to parents to discuss a plan of action. Parent, member, and staff will work together to write a behavior contract. The contract is an agreement among all parties to agree on what behavior is acceptable and what is not allowed.

##### PHASE FOUR- TEACH AND HOME



If the member decides to ignore the teachings of the behavior contract, their parent will be required to pick up child immediately or as soon as possible. In addition, there will also be a suspension in effect for the following day(s). The behavior contract will also be revisited and either further suspension or expulsion from the program will be considered.

### ZERO TOLERANCE/IMMEDIATE SUSPENSION

Boys and Girls Club of Camarillo is a violence-free, weapon free, substance abuse free, and destruction free facility. If methods of teaching/problem solving have not proved successful, or when serious disruptive behavior has taken place, other actions are necessary. The more serious the misbehavior, the more severe the consequence.

If a member chooses to engage in any of these behaviors, listed below, they will be IMMEDIATELY SUSPENDED. Depending on the severity of the behavior, police or 911 may be called.

The following is grounds for suspension for 1-5 days.

1. Physical fighting with another member, staff person, volunteer, or parent.
2. Physical endangerment-drugs, alcohol, cigarettes, tobacco products, inhalants.
3. Destruction or theft of club property. Any damage done to the club may become the parents' responsibility. Incidents will be handled case by case, taking into account the severity of damage.
4. Racial or sexual harassment, including inappropriate physical behavior.
5. Repeated violations of general expectations and rules/chronic behavior not changed by prior consequences.

NOTE- If a member chooses to bring a weapon to the club for any reason, the police will be notified and he/she will be EXPELLED immediately. NO SECOND CHANCE.

DISMISSAL FROM THE PROGRAM (REASONS UNRELATED TO CHILD'S BEHAVIOR)  
Although we will try very hard to work with families to keep the child enrolled, we reserve the right to dismiss a child from the program.

NO refunds of payment will be given if a child is asked to leave a program due to any of the above reasons.

### HEALTH AND SAFETY

#### ILLNESS

In the event of an illness, families must have alternative plans for child care. If the child did NOT attend school they will not be allowed to come to the club that same day. This includes children with the following symptoms of illness:

- Diarrhea
- Rash
- Sore throat
- Lice, scabies--child must not return to the club until they are free of lice and nit (eggs).
- Vomiting
- Pink eye/mucus in the eyes

- Fever--temperature of 101 degrees Fahrenheit or higher.
- Appearance, Behavior--unusually tired, pale, lack of appetite, difficulty waking up, confused or irritable.

If while at our facility, a child displays symptoms of illness or fever, the child will be isolated while the family is notified. If removal from the center is warranted, the family will be contacted and asked to come pick up the child immediately. If the family cannot be reached, emergency contacts will be called.

### PRESCRIPTION MEDICINE

When children attending Boys and Girls Club require prescription medications, written instructions and signature of parent or guardian must be on file. For more information and required medication form, please see our website [www.bgccam.org](http://www.bgccam.org) .

### NON-PRESCRIPTION MEDICATION

Certain over-the-counter medication can be administered with written permission from parents or guardians. Non-prescription medications must be in the original labeled container with the child's name clearly labeled on the bottle. Over the counter medication will be administered only at the dose, duration, and method as stated on the manufacturer's label for the child's age. If no directions are given for the child's age, a written doctor's permission note will be required. Self-medication is allowed only for certain circumstances by written request and will be overseen by a staff member. All non-prescription medications will be kept by the staff in a locked container and out of easy reach of the children.

### CONTAGIOUS DISEASES

Parents or guardians are to inform the Site Director IMMEDIATELY when their child contracts a contagious disease or is exposed to one. The Club will post a notice to alert other families. Children being treated with antibiotics for a contagious diseases may not return to our facility until they have been using medication for a 24 to 48 hour period or until the danger of infecting others is over. All incidents of contagious disease will be reported to Camarillo Public Health, the school district, and the CDC.

### EMERGENCY PROCEDURES

In case of a serious illness or injury, the following procedures will be performed by the Camarillo Boys and Girls Club Staff:

1. Administer immediate First Aid/CPR
2. Call 911
3. Contact the parents, guardians, or emergency contact.
4. Transport to the nearest hospital if necessary.
  - Transportation to the hospital will be at the parents' expense.

### MINOR ACCIDENT/INJURY PROCEDURE

In case of a minor accident (scrapes, bruises, etc...) the following procedures will be performed by the Camarillo Boys and Girls Staff:

1. Administer immediate First Aid
2. File accident report
3. Inform the parent or guardian upon arrival.

### RUNAWAY CHILD POLICY:

A very rare though serious incident is when a child chooses to leave the club grounds or breaks away from their field trip group. The following policy is in place in the event such a situation occurs:

1. Notify the Director or Assistant Director immediately.
2. While Director or Assistant Director is calling parents, they will assign a staff member to call 911.
3. All other staff members will bring children to classrooms to do a quiet activity.
4. Director or Assistant Director will give further instructions if necessary.
5. Director or Assistant Director will write an incident/accident report.

### PET POLICY

Boys and Girls Club of Camarillo has a no pet policy. Service animals with service jackets and paperwork will be allowed onto grounds.

### CHILD ABUSE AND NEGLECT

California State law requires that all child care providers who suspect that a child in their care may be being abused, exploited, or neglected, report the matter immediately to Child Protective Services (CPS) or the local law enforcement agency.

State law requires the Site Director or staff person to make an official report on behalf of the Club to CPS. Reports are kept confidential. Referrals may be made to CPS without conferring with the family. Reporting should be regarded as a request for an investigation into a suspected incident of abuse or neglect. A report does not necessarily constitute as a proven fact; rather, it is the raising of a question about the state of the child.

### DRUG OR ALCOHOL USE BY A PARENT

We are responsible for the children at the Boys and Girls Club of Camarillo. If a parent comes to pick up their child and our staff becomes aware that the parent has been drinking or using drugs, it will be necessary to call one of the child's emergency contacts and ask them to safely take your child home. We will also report the incident to CPS and/or a law enforcement agency. If the emergency contacts cannot be reached, we will contact law enforcement and CPS.

### NOTIFICATION OF POLICY/PROCEDURES CHANGES

Policies, procedures, and fees of the Boys and Girls Club of Camarillo are subject to change as warranted by the needs of the program. Notice of any change will be provided at the Club and at [www.bgccam.org](http://www.bgccam.org) . If you have any questions or concerns regarding our policies please contact the Site Director. Comments, concerns, and suggestions are always welcomed.



**BOYS & GIRLS CLUB**  
OF CAMARILLO

## Registration & Parent Handbook Acceptance Form

I, \_\_\_\_\_, acknowledge receipt of the  
Parent/Guardian Name  
Boys & Girls Club Handbook and agree to read and abide by  
policies set forth.

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Child(ren) Name(s)

---

Parent/Guardian Signature

---

Date

\*Please sign, detach, and return this with the registration form

## 2014/2015 Boys & Girls Club of Camarillo Membership Form

Parents: Please be assured that all information on this form is kept strictly confidential. Please fill out the form completely and legibly. All information asked for is required for our records. Thank you.

Padres: Toda la informacion que requerimos es importante, y necesitamos tenerla en nuestros archivos, Por favor revise detenidamente y escriba claramente con letra de molde. Gracias.

### *Member Information/Infomacion del miembro*

Last Name/Apellido \_\_\_\_\_

First Name/Primer Nombre \_\_\_\_\_

Birthday/Fecha de Nacimiento \_\_\_\_\_ Gender/Genero \_\_\_\_\_ Age/Edad \_\_\_\_\_

School/Escuel \_\_\_\_\_ Grade/Grado \_\_\_\_\_

### *Medical Information/Informacion Medical*

Medical conditions, special needs, limitaions, allergies/condiciones, medical, neceidades especiales, limitacione, alergias: \_\_\_\_\_

\_\_\_\_\_

Medications/Medicinas: \_\_\_\_\_

\_\_\_\_\_

Health Insurance/Seguro? No Yes/Si Policy Number/Numero de Poliza \_\_\_\_\_

Insurance Company/Compania de Seguranza \_\_\_\_\_

### *Authorized Pick-up / Emergency Contact (other than parent)*

*Nombre de una persona a la cual notificar en caso de emregencia (otro de los padres)*

Name/Nombre \_\_\_\_\_

Phone Number/Telefono \_\_\_\_\_ Relationship/Relacion \_\_\_\_\_

Name/Nombre \_\_\_\_\_

Phone Number/Telefono \_\_\_\_\_ Relationship/Relacion \_\_\_\_\_

### For Site Use Only

*Member Status:* New Member      *Program:* Full time/After School      Robotics

Renewing Member      Cinemagic      CYBA

*Amount paid:* \_\_\_\_\_ *Cash/Check number:* \_\_\_\_\_ *Visa/Master card*

*Scholarship:* \_\_\_\_\_

**Family Settings/Situacion de Familia:** (circle one/circula uno)

Both Parents/Ambos Padres      Mother only/Madre solamente      Father only/Padre solamente  
 Guardian/Guardián      Split custody/Custodia por igual

**Annual Household Income/Ingreso anual Familiar:** (circle one/circula uno)

Under \$25,000      \$25,000 to \$35,000      \$45,000 to \$55,000      Over \$55,000

Does your child participate in a Free or Reduced lunch program?/articipa su nino en el programa del almuerzo gratis?    No    Yes/Si

**Child's Ethnicity/Grupo Etnico al que pertenece el nino (a):** (circle one/circula uno)

African Americano/Afro Americano      Native American/Indigena Norte Americano  
 Hispanic/Hispano Caucasian/Caucascico(a)    Multi-Racial/De Diversas Razas  
 Asian Pacific Islander/Asiatico      Other/Otra \_\_\_\_\_

**Primary language spoken at home/Idioma hablado en casa:** (circle one/circula uno)

English/Ingels      Spanish/Espanol      Other \_\_\_\_\_

**Number of people living in household/Numero de personas viviendo en casa:** \_\_\_\_\_

**Mother/Madre**

Last Name/APELLIDO \_\_\_\_\_ First Name/Primer nombre \_\_\_\_\_

Phone Number/Telefono \_\_\_\_\_ Address/Domicillio \_\_\_\_\_

City/Ciudad \_\_\_\_\_ State/Estado \_\_\_\_\_ Zip/Codigo postal \_\_\_\_\_

Employer/Empleo \_\_\_\_\_

Occupation/Ocupacion \_\_\_\_\_

Can we contact your company for support? \_\_\_\_\_ Work Phone/telefono a trabajo \_\_\_\_\_

Email \_\_\_\_\_

**Father/Padre**

Last Name/APELLIDO \_\_\_\_\_ First Name/Primer nombre \_\_\_\_\_

Phone Number/Telefono \_\_\_\_\_ Address/Domicillio \_\_\_\_\_

City/Ciudad \_\_\_\_\_ State/Estado \_\_\_\_\_ Zip/Codigo postal \_\_\_\_\_

Employer/Empleo \_\_\_\_\_

Occupation/Ocupacion \_\_\_\_\_

Can we contact your company for support? \_\_\_\_\_ Work Phone/telefono a trabajo \_\_\_\_\_

Email \_\_\_\_\_

\_\_\_\_\_ **Acknowledgement & Consent:** I approve of my child's application for membership to the Boys & Girls Club of Camarillo. In consideration for allowing my child to become a member of the Club, I hereby agree that the Club and it's officers, employees, volunteers, directors and agents (collectively "Club Representatives") shall not be liable for any injury to my child's person, or for my child's death, or for any loss, injury or damage to my child's property, which may occur during my child's participation in any activities at, or sponsored by the Club, whether such loss, injury, or damage is attributable to the Club or the Club's representatives' negligence or to any other cause whatsoever. I further agree that my child, my child's heirs, executor, successors in interest and legal representatives will not make a claim against, sue, or attach the property of the Club or the Club's representatives' for the injury or damage resulting from negligence or other acts caused in any way whatsoever by the Club or the Club's representatives. I hereby release the Club and the Club's representatives from any and all causes of actions and claims that I, my child, my heirs, successors in interest, executors and other legal representatives may have arising from these matters.

*Apruebo la aplicacion de mi hijo/a para miembrecia en los Boys & Girls Club of Camarillo. En consideracion al permitir que mi hijo/a sea miembro del club, yo por lo presente concuerdo que el Club y los oficiales, empleados, voluntarios, kirectores y agentes (colectivamente "representates del Club") no seran responsables por cualquier herida a su persona, o por la muerte del nino/a, o cualquier perdida, herida o dano de propiedad del nino/a que ocurre durante su participacion del nino/nina en cualquier actividad en o partociando por el Club, aunque tal perdida, herida, o dano soncausados por el Club o la negligencia de los representantes del Club' o por cualquier otra causa. Concuerdo aun mas que mi nino/a, los herederos de mi nino, ejecutor, sucesores en inters, y Representantes legales no hara/an una reclamacion contra, demanda, o embargo de la proiedad del Club o los representantes del Club pro la herida o dano relultando pro negligencia u otros actos causados de cualquier modo en absolute por el Club os los prestantes del Clib. Yo por lo presente libero el Club y a los prestantes del Club de cualquier y todas causas de la accion y reclammosque yo, mi nino/a, mis herederos, los sicesores en interes, los ejectors y otros representantes legales que puedan surgir de estos asuntos.*

\_\_\_\_\_ **Emergency Consent:** To the best of my knowledge, my child is in good health and is adequately immunized to participate in the Club's activities. In the event that my child is injured or should require medical attention, I hereby authorize the Club and the Club's representatives to contact our physician and give my permission to the medical personnel on hand to provide emergency medical treatment. I also authorize the Club and the Club's representatives to provide necessary medical treatment that may include, but not limited to, x-rays, routine tests, treatment, necessary transportation, surgery, hospitalization, anesthesia, and other such medical procedures deemed necessary to insure the health and well-being of my child. I also understand that I am financially responsible for any and all expenses incurred by medical treatment for my child.

*Consentimiento de Emergencia Segun mi mejor conocimiento, mi nino/a esta bien de salud y esta inmunizado adecuadamente para participar en las actividades del Club. En caso de que mi nino/a sea herido/a o requiere atencion medica, yo por lo presente autorizo el Club y a los representatnes del Club a contractor a nuestro medico y dar el permiso al personal medico para proporcionar tratamiento medico de emergencia. Autorizo tambien al Club y a los representantes del Club a dar permiso al personall medico para el tratamiento medico necesario, que puede incluir, pero no limitado a radiografias, examenes de rutina, tratamiento, el transporte necasario, cirugia, hospitalizacion, anesthesia, o otros procedimientos medicos necesarios para asegurar la salud y el bien estar de mi mino/a. Entiendo tambien que soy*

*financieramente responsable de cualquier y todos gastos contraidos por el tratamiento medico para mi nino/a.*

\_\_\_\_\_ **Open Door Policy Disclosure:** The Boys & Girls Club of Camarillo is not a licensed daycare provider as defined in Section 8300 or the California Educational Code. My child will be strongly encouraged to stay inside the building and/or activity or program areas where there is supervision y Club representatives; however I understand that there is an “Open Door Policy” as explained during the orientation it is therefore my responsibility to instruct my child as to whether or not they are allowed to leave the Club’s supervised areas. As a drop in facility, the Boys & Girls club of Camarillo Is not held responsible for my child’s whereabouts.

*Revalación del la Politica Puerta Abierta Los Boys & Girls Club of Cammarillo no es un proveedor de servicios de guarderia infantil como ests definido en la Sección 8300 del Còdigo Educativo de California. Mi niño/a sera fuertemente aconsejado a permanecer dentro las areas del edificio y/o actividad o programa donde hay la supervision por representaries del Club; sin embargo yo entiendo que hay una “Politica de Puerta Abierta” como se explico durante la orientación. Por lo tanto, es mi responsabilidad de instruir a mi niño/a en cuanto a darles permiso o no, a salir fuera a las areas supervisadas por el Club. Como un edificio con la puerta abierta, los Boys & Girls Club of Cannarillo no seran responsables del paradero de mi niño/a.*

\_\_\_\_\_ **School Information:** I give permission to the Boys & Girls Club of Camarillo, and local schools to exchange information regarding the minor child listed on this application. The purpose of the exchange is to help both organizations do a better job of helping the students be successful in school, in the Boys & Girls Club and in life. This information will only be shared to meet state and federal guidelines, and no other reason.

*Información Escolar Yo les doy el permiso a los Boys & Girls Club, y las escuelas locales para intercambiar información con respecto al niño/a en esta aplicaión. El propósito del intercambio es ayudar a ambas organizaciones proveer un mayor trabajo para ayudar al estudiante a que tenga éxito an la escuela, en los Boys & Girls Club Cammarillo y en la vida. Esta información sólo sera compartida para cumplir con las pautas estatales y ferderales y ninguna orta razón.*

\_\_\_\_\_ **Surveys & Questionnaires:** I, the parent or guardian of the minor child listed on this application, give permission for the Boys & Girls Club of Camarillo to survey my child about his or her Club experience and behaviors, skills and attitudes using Boys & Girls Club of America’s Youth Development Outcome measure Tool Kit surveys or other survey instruments.

*Encuestas y Cuestionarios Yo, como el padre/madre o el guardian del niño/a un menor en esta aplicación, doy el permiso a los Boys & Girls Club of Cammarillo a que le hagan una encuesta a mi niño/a acerac de su experiencia con el Club, su conducta, sus habilidades y actitudes utilizando las encuestas proporcionado por el Boys & Girls Clubs of America’a Desarrollo Juvenil.*

\_\_\_\_\_ **Technology:** As a member of the Boys & Girls Club of Camarillo, my child will have access to the internet. While precautions are being taken, it is possible that my child may access inappropriate websites. Boys & Girls Club of Camarillo has rules and consequences at the Club for such behavior, however the Club will not be held responsible for the consequences of such access.

*Tecnologia Como un miembro de los Boys & Girls Club, mi nino/a tendra axceso al internet. Aunque se tomanan precauciones, es posible que mi nino/a pueda conseguir acceso a sitios del internet inapportrados.Los Boys and Girls*



*Club of Camarillo tienen reglas y consecuencias para tal conducta; sin embargo el Club no sera responsable por las consecuencias de tal acceso.*

\_\_\_\_\_ **Miscellaneous:** I understand that the Boys & Girls Club of Camarillo is not held responsible for lost or stolen items. I understanding that I am responsible for my child's transportation to and from the Club. I acknowledge that the Boys & Girls Club and/or its sponsors may use the photographs of the child named on this application for internal and external use. Photographs, moving pictures, and any other graphic depiction or likeness of my child taken involving the Boys & Girls Club of Camarillo programs or activities used for promotion are the property of the Boys & Girls Club of Camarillo. I consent to such uses and hereby waive all rights and compensation. If at any time I decide to forfeit my child's membership at the Boys & Girls Club of Camarillo, I understand no fees/dues incurred will be returned to me, as all monies paid are non-refundable.

*Informacion Variado Entiendo que los Boys & Girls Club of Camarillo no son responsables por articulos perdidos o robados. Entiendo que soy responsable del transporte de mi nino/a a y del Club. Reconozco que los Boys & Girls Club of Camarillo y/o sus patrocinadores pueden utilizar las fotografias del nino/a denominado en esta aplicacion para uso interno y externo. Las fotografias , peliculas, y cualquier otra desxripcion o semejanza grafica de mi nino/a tomado en los programas o actividades utilizados para la promociom de los Boys & Girls Club of Camarillo son la propiedad de los Boys & Girls Club of Camarillom. Consiemto a tales usos y por lo presente renuncio el derecho y la compensacion. Si en algun tiempo, decido renunciar la asociacion del nino/a con los Boys & Girls Club of Camarillo, yo entiendo que ningunos honorarios/derechos contraidos seranm regresados, como el dinero pagado, no sera reembolsado.*

Membership runs from Sept. 1st to Aug. 30th. Annual renewal is required.

Miembrecia corre desde el 1 de Septiembre al 30 de Augusto. Renovacion annual es un requisito.

- I have read the completed application and this form, understanding the rules of the Boys & Girls Club of Camarillo and request that my child be admitted into membership./*Yo e leido y completado la aplicacion application y esta forma, entiendo las regulaciones de los Boys & Girls Club y les pido quee admiten a mi nino/a con miembrecia al club.*

\_\_\_\_\_ Date/Fecha: \_\_\_\_\_

Parent/Guardian Signature/*Firma de Padre/Madre/Guardian:*

- As a member, I agree to follow the rules at the Boys & Girls Club of Camarillo./*Como miembro, estoy de acuerdo a seguir las reglas de los Boys & Girls Club of Camarillo.*

\_\_\_\_\_ Date/Fecha: \_\_\_\_\_

Member Signature/*Firma de miembro*