



Application for Employment

Equal Opportunity Employer

Human Resources Only

Accepted Rejected

Analyst _____ Date _____

Reason:

- Educ. Exp. Incomplete
 Other _____

Mail or Deliver to:
Boys & Girls Club of Camarillo
1500 Temple Avenue
Camarillo, CA 93010

PLEASE PRINT LEGIBLY

Position Applying For _____ Date of Application _____

Last Name		First Name		Middle Name	
Address	Street	Apt #	City	State	Zip
Telephone Number		Alternative Phone		Email Address (Optional)	

How did you learn of the position you are applying for?

Advertisement Friend Internet Relative Walk-In Other

If you are under 18 years of age, can you provide required proof of work eligibility? Yes No

Have you ever submitted an application with us before? Yes No

If Yes, Give Date _____

Have you ever been employed with us before? Yes No

If Yes, Give Date _____

Are you currently employed? Yes No

If Yes, may we contact your present employer? Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? *Proof of citizenship or immigration status will be required upon employment.* Yes No

On what date would you be available to work? _____/_____/_____

Are you available to work: Full Time Part Time Seasonal

Can you travel if the job requires it? Yes No

Offers of employment are conditional based upon completion of a LiveScan (background check) indicating no history of a felony or misdemeanor within the past five years. Full disclosure would be beneficial.

Education/Skills/Interests

	Name and Location of School	Course of Study	Years Completed	Diploma/Degree Type
High School				
College/University/ Trade School				
Graduate Professional				

Indicate any foreign Language you can speak, read and/or write.			
	Fair	Good	Fluent
Speak			
Read			
Write			

Check any skills that apply.	
<input type="checkbox"/> CPR <input type="checkbox"/> First Aid <input type="checkbox"/> Class B <input type="checkbox"/> Microsoft Office <input type="checkbox"/> Other	

List any hobbies or interests and years of involvement.
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Employment/Volunteer Experience

Start with your current or last job. Include any job related military service assignments. You may exclude organizations that indicate race, color, religion, gender, national origin, disabilities or other protected status.		
1) Dates (Month, Day, Year) From _____ To _____ Total _____ Years _____ Months Supervisor _____ Tel: _____	Employer's Name and Address _____ _____ _____ Title _____ Reason for Leaving _____	Duties Performed _____ _____ _____ _____
2) Dates (Month, Day, Year) From _____ To _____ Total _____ Years _____ Months Supervisor _____ Tel: _____	Employer's Name and Address _____ _____ _____ Title _____	Duties Performed _____ _____ _____ _____

3) Dates (Month, Day, Year)	Employer's Name and Address	Duties Performed
From _____	_____	_____
To _____	_____	_____
Total _____ Years _____ Months	_____	_____
Supervisor _____ Tel: _____	Title _____	_____
	Reason for Leaving _____	

List and describe all volunteer experience including experience not involving youth.

References and Additional Space

List three non-related references: teachers, professors, coaches, past supervisors, etc.	
Name _____	Relation _____
Business/Work _____	Phone Number _____
Name _____	Relation _____
Business/Work _____	Phone Number _____
Name _____	Relation _____
Business/Work _____	Phone Number _____

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief and are made in good faith. I understand and agree that misstatements / omissions of material fact will cause forfeiture of my rights to employment with the Boys & Girls Club of Camarillo. I hereby acknowledge that my employment is "at-will," that I may resign at any time and the Company may terminate my employment at any time, with or without cause, and with or without notice, that any assurances of continued employment, whether written, oral or by conduct, shall be interpreted as changing the nature of the employment relationship unless specifically acknowledged in writing by the President/CEO of the Company.

Signature of Applicant

Date